

Board of Selectmen's Meeting  
Open Session Meeting Minutes  
Meeting Conducted Remotely via Zoom

RECEIVED  
TOWN CLERK'S OFFICE  
WRENTHAM, MA  
2023 JUL 12 AM 8:43

Members Present: Joseph Botaish, James Anderson, Christopher Gallo, William Harrington,  
Michelle Rouse

Members Absent:

Also present: Kevin Sweet, Town Administrator; Amanda Vasapollo, Administrative Assistant;  
Gregory Enos, Assistant Town Administrator/Human Resources Director

Called to order: The meeting was called to order at 6:30PM by Mr. Botaish. Followed by a roll  
call for attendance, all members and staff present.

Documentation:

*Pole Petition for 1450 West Street*

*Pole Petition for 267 South Street*

*May 16, 2023 Open Session Meeting Minutes*

*Proclamation for Purple Heart Designation*

*Notice to Municipalities – Speed Feedback and School Zone Speed Limit Signs*

*Email from Joe Zahner re KPHS School Zone*

*Proposed Map with Sign Locations*

*One Day License Application – 42<sup>nd</sup> Parallel Reviewing*

*Comments from BOH (John Robertson, Health Agent)*

*Email from Chief McGrath re Sign Requests*

*Carriage House Lane Sign Request – Children at Play*

*Madison Street Sign Request – Blind/Deaf Child*

*Chestnut Street Sign Request – Equestrian Traffic*

*Mock up Signs*

*List of Eligible re-appointees*

*Responses received from re-appointment form*

*Draft Letter to Senator Rausch & Representative Vaughn re Special Legislation*

*Drafted Home Rule Petitions*

*Excerpt from BOS Policies re Email*

Announcements:

Mr. Harrington read the following, Wrentham Recreation Presents: 2023 Concerts on the Common on Sundays at 6PM June to August. Wrentham 350th - Mr. Wren has hidden 350 golden eggs throughout town, each containing a valuable half dollar. While exact details of the treasure hunt remain unknown, rumors suggest that clues and hints will be released leading participants on a captivating journey through the town's history and landmarks! Town of Wrentham to be featured on Boston 25 Zip Trip! Join us on the morning for July 28th as Boston 25 will be broadcasting live from Wrentham Town Common from 6AM to 10AM. Boston 25 will highlight the unique aspects of the community. The Board held a moment of silence to honor the life of Malia Jusczyk from Plainville.

6:35PM – Public Hearing – Massachusetts Electric Company d/b/a National Grid & Verizon Pole Petition–  
1450 West Street

Present was Michael Parent from National Grid.

Motion made by Mr. Harrington, seconded by Mr. Gallo, the Board voted to open the 6:35 Public Hearing for Massachusetts Electric Company d/b/a National Grid & Verizon Pole Petition at 1450 West Street. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Motion made by Mr. Gallo, seconded by Mr. Harrington, the Board voted to waive the reading of the public hearing notice. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Mr. Parent spoke, reviewed the purpose of the pole petition.

Motion made by Mr. Gallo, seconded by Mr. Harrington, the Board voted to close the public hearing for 1450 West Street Pole Petition. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Motion made by Mr. Harrington, seconded by Ms. Rouse, the Board voted to approve the Massachusetts Electric Company d/b/a Nation Grid & Verizon Pole Petition for 1450 West Street and to authorize the use of electronic signatures. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

APPROVAL THE MINUTES:

Motion made by Mr. Gallo, seconded by Ms. Rouse, the Board voted to approve the May 15, 2023 Open Session Meeting Minutes. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

6:40PM – Public Hearing – Massachusetts Electric Company d/b/a National Grid Pole Petition – 267  
South Street

Present was Michael Parent from National Grid

Motion made by Mr. Harrington, seconded by Mr. Gallo, the Board voted to open the 6:40 Public Hearing for Massachusetts Electric Company d/b/a National Grid Petition at 267 South Street. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Motion made by Mr. Gallo, seconded by Mr. Harrington, the Board voted to waive the reading of the public hearing notice. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Mr. Parent spoke, reviewed the purpose of the pole petition, to replace a current tree guy.

Mr. Tooker of 267 South Street expressed his appreciation for the replacement of the tree guy.

Motion made by Mr. Gallo, seconded by Mr. Harrington, the Board voted to close the public hearing for 267 South Street Pole Petition. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Motion made by Mr. Harrington, seconded by Ms. Gallo, the Board voted to approve the Massachusetts Electric Company d/b/a Nation Grid Pole Petition for 267 South Street and to authorize the use of electronic signatures. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Discussion and Vote to Sign Proclamation for Purple Heart Designation

Present was Stephen Travers, Veteran's Agent

Mr. Travers reviewed the process and purpose behind a purple heart community designation.

Motion made by Mr. Gallo, seconded by Mr. Anderson, the Board voted to approve the Proclamation for Purple Heart Community Designation and to authorize the use of electronic signatures. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Review and Vote for King Philip High School

Present was Joe Zahner and Larry Azer

Mr. Zahner spoke, reviewed the intent. High schools now can be eligible for school zones. Applied for grant and awarded to receive and install signs "combination dynamic speed signs" worked with Brian A. for installation both state & municipal highways

Discussion took place on the type of signs and the locations of the signs.

Motion made by Mr. Anderson, seconded by Mr. Harrington, the Board voted to approve the plan for signage on roadways surrounding King Philip Regional High School and designate the area as a school zone. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### One Day License Application – 42<sup>nd</sup> Parallel Brewing

Present was Paul Schiele of 42<sup>nd</sup> Parallel Brewing and Angela Roberto & Chris Kantlehner from White Barn Farm

Mr. Kantlehner spoke, reviewed the application and addressed concerns noted by the Health Agent, John Robertson.

Police Chief Bill McGrath spoke, noted the attendance level and didn't have any immediate traffic or safety concerns with the event.

Motion made by Mr. Gallo, seconded by Ms. Rouse, the Board voted to approve the one-day license application for 42<sup>nd</sup> Parallel Brewing on June 29, 2023 at 431 South Street. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Review and Vote for Sign Requests

Present was Police Chief Bill McGrath and Director of Public Works, Brian Antonioli

Children at Play Sign – Carriage House Lane

Mr. Gallo noted that the residents are also requesting the speed limit sign in addition to the Children at Play.

Chief McGrath spoke, reviewed the intent of the request noted the street is a dead end and not a thru way.

Resident Robyn Clark of 25 Carriage House Lane spoke, explained the intent behind the request, stated various vehicles drive down the street at an unsafe rate of speed which is creating a dangerous situation for neighbors and children.

A discussion took place amongst the Board, Mr. Sweet, Chief McGrath, and Mr. Antonioli regarding enforceable speed limits, placement of speed limit signs, and the process for adopting a lower speed limit in the community.

Motion made by Mr. Anderson, seconded by Mr. Gallo, the Board voted to approve the signage request on Carriage House Lane for a 30MPH Speed Limit Sign. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Motion made by Mr. Harrington, seconded by Mr. Gallo, the Board voted to approve the sign request for Carriage House Lane for Children at Play Sign.

Blind/Deaf Child – Madison Street

Motion made by Mr. Harrington, seconded by Mr. Gallo, the Board voted to approve the sign request on Madison Street for Blind/Deaf Child in the vicinity of the resident. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Equestrian – Chestnut Street

Motion made by Mr. Harrington, seconded by Mr. Gallo, the Board voted to approve the sign request for Equestrian Notification on Chestnut Street. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Reappointments of Boards/Committees/Commissions

Mr. Botaish reviewed the list of members eligible for reappointment and the responses from the reappointment form.

Motion made by Mr. Harrington, seconded by Mr. Anderson, the Board voted to approve the reappointment of members to Boards, Committees, and Commissions as per the list provided. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Vote to Adopt Home Rule Petition

Motion made by Mr. Harrington, seconded by Mr. Anderson, the Board voted to submit to the Great and general Court Home Rule petitions as authorized at the June 5, 2023 Town Meeting as Articles 17, 18, and 20 and to authorize the use of electronic signatures. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### BOS Email Account

Mr. Sweet spoke, reviewed the current Board of Selectmen policy for emails and confirmed that there has been no change to this procedure.

A discussion took place amongst the Board and Mr. Sweet regarding various ways to handle emails going to [BOS@wrentham.gov](mailto:BOS@wrentham.gov).

Mr. Gallo spoke, would like ensure the Board members are receiving all emails that get sent to [BOS@wrentham.gov](mailto:BOS@wrentham.gov) and indicated that he would like to be able to respond to said emails as he sees fit. A discussion took place amongst the Board and Mr. Sweet indicating that there should be a notation that the [bos@wrentham.gov](mailto:bos@wrentham.gov) email is going to Board of Selectmen Office staff and not directly to the Board.

Motion made by Mr. Gallo, seconded by Mr. Harrington, the Board voted to authorize the posting of their individual email addresses on the town website. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

#### Discussion of Process for Open Items Discussed at Meetings

A discussion took place amongst the Board and Mr. Sweet regarding the follow up process for open items discussed at meetings.

Mr. Sweet spoke, the office is currently looking into an agenda automation software that will create more transparency for the Board on items under their purview.

A discussion took place amongst the Board and Mr. Sweet regarding particular items that may warrant Board notification and the development of a system for follow up items.

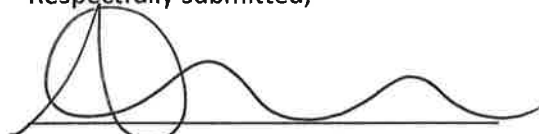
#### Town Administrator's Report

Mr. Sweet spoke, provided the Board with a brief staffing updated. Thanked Assistant Town Administrator Greg Enos for working with Veteran's Agent, Stephen Travers on the Purple Heart Community Designation. Provided an update on the regionalization of Weights and Measures Inspections.

#### Adjournment

Motion made by Mr. Anderson, seconded by Mr. Harrington, Board voted to adjourn the open session meeting at 8:55PM. Followed by a roll call vote, Anderson – yes, Botaish – yes, Gallo – yes, Harrington – yes, Rouse – yes. Motion carries, 5-0.

Respectfully submitted,

A handwritten signature in black ink, consisting of a large, stylized initial 'A' followed by a series of loops and a long horizontal stroke extending to the right.

Amanda Vasapollo, Executive Assistant